

Agenda for the 30th meeting of the Ocean Facilities Exchange Group (OFEG)**Meeting to be held in Bergen on 14 and 15 May 2013.**

Attendees: Jean-Xavier Castrec, Juanjo Danobeitia, Colin Day, Erica Koning, Klas Lackschewitz, Per Nieuwejaar, Olivier Lefort, Javier Prades, Barbara Tanner, Beth Woodward
Possible video conference: Bob Houtman and Rose Dufour (NSF).

Meeting place: IMR meeting room, IMR, Bergen

The meeting will start at 08:30hrs and will end Wednesday at 12:00hrs.

Sandwich lunch will be at any appropriate time.

The order of items on the agenda may change: Olivier has to leave at 15:00 hrs on Tuesday and there may be a video conference with NSF at 15:00 or 16:00 hrs. In the latter case barter plans and ship schedules will be discussed during the video conference.

Agenda

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| 1 | Welcome & introductions | Koning |
| 2 | Approval of minutes and matters arising (to be provided) | Lefort |
| 3 | Management issues, including NSF contact | Koning |
| 4 | update on situation at CSIC | Danobeitia |
| 5 | Cruise Planning Software at NERC | Woodward/Day |
| 4 | EUROFLEETS 2 and fleet report issue | Lefort/Nieuwejaar |
| 5 | OFEG members: ship issues, fleet and major equipment changes | All partners |
| 6 | JPI Oceans | Lefort |
| 7 | New Ship building plans: Polar Vessel and Dr. Fridtjof Nansen | Nieuwejaar |
| 8 | Update on OFEG cruise programmes in 2013 and 2014 | All partners |
| 9 | Marine Labour Code | Nieuwejaar |
| 10 | Feedback on recent and planned barter cruises (incl. any clearance issues) | All partners |
| 9 | New barter & training berth opportunities | All partners |
| 10 | Up-date of the OFEG activity document and barter balances (papers to follow) | All partners |
| 12 | Revision of OFEG ship deployment information (paper to follow) | All partners |

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| 14 | OFEG-TECH
• TOBI | Day |
| 14 | Terms of Reference | Koning |
| 14 | Any Other Business

• Contact details
• Future meetings (see below) | Koning |

Standard Information Papers

Information Paper 1 – Proposed Barter Cruises (provided)

Information Paper 2 – Ship Telephone Contact Numbers (provided)

Information Paper 3 – OFEG Fleet Renewal Roadmap (to be provided)

Meeting dates

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates:

Autumn 2013: Germany (Warnemünde, visit new Sonne)

OFEG-TECH: Bergen, Autumn 2013

Spring 2014: NIOZ

Autumn 2014: France + OFEG-TECH

Spring 2015: Southampton

Autumn 2015: Spain + OFEG-TECH

Barter exchange enquires protocol:

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.